**JOB PROFILE**

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| **Job Title:** | Global Pharmacy Advisor |
| **Department** | Global Pharmacy Team |
| **Location** | London (approx. 40% travel) |
| **Reports to:** | Senior Pharmacy Advisor |
| **Grade:** | 3 |
| **Budget responsibility:** | Nil |
| **Line management responsibility:** | Nil solid line management. |
| **Child Safeguarding Level:** | **Level 3**  This post will be working in a Regulated Activity providing unsupervised or regular or close contact with children and is therefore classified as a Level 3 position. A Disclosure and Barring Service (DBS) enhanced check combining a barred list check, or equivalent overseas police check will be obtained for employees at this level prior to their Start Date. As the post is covered by the Exceptions Order 1975 to the Rehabilitation of Offenders Act 1974, any spent or unspent criminal convictions will be considered when considering suitability for the role. |

**Background**

**Job Purpose:**

The Global Pharmacy Advisor will support the effective implementation of Save the Children 2019-2021 Pharmaceutical Services Strategy on its 3 main strategic lines:

* Maintaining Pharmaceutical Quality Management Systems
* Strengthening the Global Pharmaceutical Management Cycle
* Enabling RO/CO to deliver quality pharmacy services in all settings, long term and humanitarian.

**Key accountabilities:**

* **One of the lead pharmacist for operational support.** As the senior operations pharmacist, the post-holder will provide (or oversee the provision of) quality and timely advice to health programmes and key stakeholders in:
  + **Pharmaceutical Assessments:** throughconducting field assessments to evaluate programme needs / performance / supply chain / compliance and deliver technical recommendations.
  + **Programme design**: review of key proposals and budgets to facilitate adequate and accurate planning.
  + **Pharmaceutical supply chain:** assessment andstrengthening of end-to-end supply chains to improve the management of pharmaceutical goods throughout their life-span.
  + **Pharmaceutical procurement**: preparation and planning of demands (including supporting the development of CO sourcing strategies through the analysis of technical quality assurance information and conduct of risk assessments) to support the timely delivery of quality medical supplies.
* **Emergency Preparedness.** Provide technical advice to programmes and key stakeholders in:
  + **Management and** **coordination** **of supplies** during an emergency, including GIK assessment, government/partner liaison, commodity management and disposal.
  + **Contingency planning**, including performing preliminary quality assurance assessments and appraising potential supply chains options and their resilience.
  + **Prepositioned Stock Management**, the selection, purchase and management of contingency supplies for the FP/CAC team.
* **Clinical pharmacy.** With a breadth of experience in primary and secondary care, the post holder will lead advising clinical services in:
  + **Formulary** development, management and review.
  + **Prescribing** guidelines and rational use.
  + **Dispensing** procedures and provision of information to the patient (“counselling”).
  + **Clinical governance:** support in the implementation of significant event investigation / reporting and continuous improvement.
* **Capacity building.** Lead in the creation of an active, collaborative and nurturing global pharmacist network between the centre, regions and country offices in order to support, empower and capacity build CO pharmacists.
* **Research.** Lead pharmacist in the organisation for the conducting, supporting and publishing research relevant to pharmaceutical system strengthening and humanitarian pharmacy.
* Write and contribute to reports, risk registers, work plans and business cases, as required.
* Represent Save the Children at external conferences and meetings, as required.
* Carry out the responsibilities of the role in a way that reflects Save the Children's commitment to safeguarding children in accordance with the Child Safeguarding Policy.

**Person specification**

**Education/Professional Skills:**

Essential:

* Degree in Pharmacy or equivalent Pharmacy qualification.
* Relevant and current knowledge and experience in primary and secondary clinical healthcare.

Desirable:

* Degree in Public Health, or similar / equivalent qualification.
* Audit experience and training in Good Distribution Practice of pharmaceutical suppliers.

**Technical Skills:**

Essential:

* At least 7 years experience in managing and strengthening pharmaceutical supply chains in challenging contexts.
* Excellent skills in clinical pharmacy, with at least 5 years’ experience in a secondary healthcare environment.
* In depth understanding of pharmaceutical GDP and GSP principles, with a flair for meeting these within operational constraints, and excellent knowledge of Quality Management Systems.
* Proven record of conducting field assessments of healthcare / storage facilities and ability to identify and implement recommendations.
* Several years’ experience in emergency health responses, including first phase and project design.
* Skill in designing audits, conducting literature reviews, critically appraising publications and writing technical reports.
* Excellent understanding of Clinical Governance, significant event reporting and root cause analysis.
* Proven ability in coordination with agencies and governments in a humanitarian setting.
* Design and implementation of Health System Strengthening projects.

Desirable:

* Experience with the management of specialist items, including FP commodities.

**Personal Skills:**

Essential:

* Strong planning, management and decision making experience, with the ability to organise a substantial workload comprised of complex, diverse tasks and responsibilities.
* Experience of working with a diverse team and building relationships quickly, with a wide range of people, both internally and externally.
* Strong written and spoken communication and interpersonal skills in English.
* Experience of working and travelling in insecure environments and working in remote field bases with limited infrastructure.
* Right to work in the UK.

Desirable:

* Additional relevant languages, including French and/or Arabic.